UniQuE

Process Definitions

(Engagement Name and Id)

(Client)

**Document History**

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# Process Definition

## Introduction

## Process Summary

###  Definition/Refinement Scope

###  Benefits to Client business and Capgemini

# Related Processes

<< This section will contain all the processes related to the base process along with their dependencies on the base process and vice-versa. >>

# Roles & Responsibilities RACI Matrix

## RACI Matrix

## Roles

# Entry Criteria

<< Mention the entry criteria for the process>>

# Process Flow Diagram

<< Capture the process flow diagram in this section. >>

# Outputs

<< All the outputs related to the process should be listed down in this section. >>

# Exit Criteria

<< In this section, mention the exit criteria for the process. >>

# Tools

<< List down the tools along with relevant tool information in this section. >>

# Appendices

## Process Templates

## Guidelines