**UniQuE**

Information Security Breach Response Procedure

(Engagement Name and Id)

(Client)

**Document History**

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| Version | Date | Author | Changes |
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**Review And Approval**

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# Introduction

<< This document must explain the different types of security breaches in an engagement and corresponding actions to be taken. The engagement may choose to include these points as a part of Information Security And Compliance Framework under section Security Incident Management Plan. >>

# Security Breach Definition

## Type Of Security Breach

<<Mention various types of security breaches that can occur in an engagement. E.g.: data security breach, network security breach, physical security breach, etc. >>

## Expected Responses

<< Explain the different types of responses to different security breaches based on their impact and client requirements >>

# Identification Of Security Breach

## Method To Identify Security Breach

<< List here the methods to be adopted to identify any security breach. E.g.: Monitoring >>

## Responsibilities

<< List the roles and responsibilities to handle various types of security breaches >>

## Prerequisites

<< Mention here things that need to be in place to handle various security breaches. >>

# Security Breach Recording

<< This section should include the recording mechanism to be followed for various kinds of security breaches. >>

# Security Breach Response

##  Security Breach Notification

<< Mention the notification mechanism and communication to be followed for different kind of security breaches. >>

##  Impact Analysis

<< Mention the methods be adopted to carry out impact analysis for various security breaches.>>

##  Action Plan

<< Identify and list the action plan for handling the security breaches. >>